



1. Full Name : Mr./ Mrs. / Dr. _____
2. Fathers/ husband's name: _____ Tele. No. (Res) _____
3. Father's/ Husband's Profession: _____ Tele. No. (Off) _____
4. Address:

Present	Permanent
Tele No.	Tele Nos.

5. Date of Birth : Day _____ Month _____ Year _____ Age _____
6. State/ Place of Birth: _____ Native Place: _____
7. Nationality: _____
8. Passport Details: Number: _____ Date of Issue _____ Valid to _____
9. Marital status: Married/ Unmarried No. of Children: _____
10. Is your father/ husband/ wife employed, If yes, give details

Father/ Wife/ Husband Name	Occupation	Position	Tele. No. (O)

11. Details of family members

Sr. No.	Name	Age	Sex	Relation	Occupation

12. Do you own a vehicle? If yes, which one?

13. Physical defect or abnormality, if any:

14. Identification mark Blood Group Vision

15. Academic and Professional qualification if any: (High school onwards)

Examination Passed	School/ College/ University	City	Duration of course	Year of passing	Class & % of marks	Major subject Field of Study

16. Are you computer literate? If yes, Specify:

17. Membership of professional Institute and association if any:

18. Academic or professional awards/ Honours/ special achievements, if any:

19. Particulars of Employment Experience (in chronological order starting from present position)

Name & Address of the organisation	Position held	Reporting to	Period of Employment		Salary with perks	Nature of Duty	Reason for leaving
			From	To			

19a. Area covered and time spent in each area during the field of operation (if any)

19b Total work Experience : Years: _____ Months: _____

20. Any special Training Programme attended:

Name of Programme	Duration	Year	Name of Institution	Main contents of the programme

21. Hobbies and other Activities:

22. Your Strengths:

Your Limitations:

23. Languages known:

Sr. No.	Language	Speak	Read	Write

24. Reason for leaving current job:

25. What are your career roles?

26. Why do you want to join **PRATHAMA**?

27. Are you known/ related to any of the employees of **PRATHAMA**?

28. If appointed, how soon will you be able to join?

29. Have you ever been dismissed, removed, compulsorily retired from the service or been convicted ?
If yes, give details.

30. Have you ever been interviewed by us in past? If yes, please give details.

31. Do you or your spouse have any business interest? If yes, give details.

32. Does your family own any business? If yes, please describe nature of business.

33. Details of current Emoluments of present employment:

Sr. No.	Heads	Rs. per month	Rs. per annum	Remarks
1.	Basic			
2.	DOA/A.D.A/V.D.A			
3.	CLA/CCA			
4.	HRA			
5.	Conveyance Allowance			
6.	LTA/LTC			
7.	Medical			
8.	PF (Employer's Contribution)			
9.	Superannuation (%)			
10.	Bonus (%)			
11.	Knowledge Update Allow.			
12.				
13.				
14.				
	Total			

Minimum Expected Gross Emoluments: Rs. _____ per month/per annum

34. References (person not related to you)

Sr. No.	Name & Address	Position/ Occupation
1.	Telephone No.	
2.	Telephone No.	

35. Please explain briefly why you consider yourself suitable for this position

36. Any other particulars you wish to mention that may particularly qualify you for this position

I certify that the answers provided above are accurate to the best of my knowledge. I am aware that failure to complete this application form, intentional omission or misstatements may result in refusal of employment or discharge.

Date:

Place:

Signature of Applicant

THANK YOU.

FOR OFFICE USE ONLY

Called for Interview on:

Result of Interview: Shortlisted/ Selected/ Not Suitable

Interviewers: 1) Name Signature:

2) Name Signature:

3) Name Signature:

Position	Grade	Starting Basic	Joining Date	Remarks

To be filled in by marketing personnel:

(1) Have you ever dealt with any market-research agency? If yes, which? _____

(2) Have you ever worked with an advertising agency or be associated in any way? _____

(3) Have you ever been associated with service/hospitality sector? _____

(3) Have you organized any major event or any show ? (Please give details)

(4) Can you make presentations in a public or a large audience? or have you participated in any major public speaking event?

(5) Kindly describe your major skills which makes you suitable for the posts of Donor Consultants / product Co-ordinators or Marketing Co-Ordinators.

To be filled by the technical person only

Do you have the following technical skills

Hemoglobin testing by CuSo4 method	Y/N		
Interviewing for medical history	Y/N		
Preliminary physical examination	Y/N		
Phlebotomy	Y/N		
Management of Donor reaction	Y/N		
Blood Grouping	Y/N		
Infectious disease testing by ELISA			
A) Manual	Y/N	B) Automated	Y/N
Cross match by tube technique		Y/N	
Component preparation		Y/N	
Inventory Control		Y/N	
Record Maintenance		Y/N	
Blood Count			
A) Manual	Y/N	B) Automated	Y/N
Coomb's Test		Y/N	
Others (Please Specify)			

(6) What are your major driving forces and values in life ? (In order of priority)

(7) What is your mission in life ? (In not more than 100 words)

(8) Which all aspects of printing technology are you comfortable with?

(9) Have you ever designed a brochure/leaflet/any other advertising input? Please give the brief.

Regd. & H.O. : Advanced Transfusion Medicine Research Foundation,
B/h. Jivraj Mehta Hospital, Opp. Jaltarang Club, Vasna
Ahmedabad – 380 007.

